



# Baltimore Child Abuse Center

**Position Title:** Manager of Interagency Partnerships

**Supervisor:** Director of Forensic Services

***The mission of Baltimore Child Abuse Center is to provide victims and caregivers of child sexual abuse, trauma, and other Adverse Childhood Experiences with comprehensive forensic interviews, medical treatment, and mental health treatment with a goal of preventing future trauma.***

**Summary:** Children's Advocacy Centers were birthed out of the spirit of collaboration in order to reduce trauma, and improve effectiveness and efficiency for child victims of abuse and for the benefit of its multi-faceted team. The Manager of Interagency Partnerships provides leadership in facilitating and improving collaboration and resiliency within all Baltimore Child Abuse Center (BCAC) teams and among all BCAC involved partnerships (including partner programs within LifeBridge Health) and all Multidisciplinary Teams (MDT) to better serve child victims of abuse and trauma. The Manager of Interagency Partnerships will facilitate strong communication, team best practices, and resiliency to optimize team effectiveness. Doing so will provide the best possible coordinated, trauma-informed response to child victims of crime and their families.

## **Responsibilities & Duties:**

### **Effective management of the MDT and partnership process:**

- Ensuring regular and effective communication which minimizes duplicative efforts, enhances decision-making, and maximizes the opportunity for children and caregivers to receive the services they need through regular analysis and inventory of all BCAC partnerships and MDTs.
- Facilitating improved and ongoing information sharing among MDT partners and within BCAC.
- Conducting quality assurance and consistent review of MDT data to identify any gaps, trends, or issues that need to be addressed to maximize effectiveness of the collaboration for the child victims served, and ensure accountability to protocols.
- Managing a consistent, strong onboarding process to help new partners and MDT members understand the collaborative process and role of BCAC and of all team members.
- Annual review and updating of all MDT MOU's, policies and protocols.
- Attendance at MDT meetings on a regular basis and ability to facilitate meetings with senior MDT leadership
- Support for BCAC staff who participate in various MDT and collaborations.

**Promoting and Supporting Resiliency:**

- Creating a supportive environment for the broader BCAC team and partners by assisting with building trust and assistance with conflict resolution (BCAC & MDT)
- Coordinate and implement activities to reduce vicarious trauma and promote strong team functioning (BCAC & MDT)
- Plan and execute an annual retreat and corporate wellness program (BCAC & MDT)
- Provide one on one support and coaching for individual staff members as needed, and assist individuals in maintaining balance and resilience from difficult situations (BCAC only)
- Provide training and onboarding for new staff with an emphasis on resiliency in a high stress work environment and the functioning of the CAC and MDT

**Education & Skills:**

- Master's degree preferred
- 3-5 years of supervisory experience in human service, criminal justice, communication, or other related fields.
- Must be able to operate effectively in a political environment.
- Ideal candidate is an optimist and problem solver with excellent communication and relationship building skills. Experience with coaching, team development and group facilitation is desired.
- Ability to understand data, identify trends and make recommendations to better serve clients and improve team functioning.

**To apply: Please submit your Cover Letter and Resume to Kerry Hannan, Director of Forensic Services, at [KHannan@bcaci.org](mailto:KHannan@bcaci.org)**